



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**

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DIVISION OF PROFESSIONAL REGULATION

<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS</b>
<b>DATE AND TIME:</b>	<b>Tuesday, May 14, 2013, at 1:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**Amended AGENDA**  
(Amended Items Marked by \*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 March 12, 2013 Board Meeting
- 3.0 Unfinished Business
  - 3.1 Review of Inactive License Status Language
    - 3.1.1 Review of "Length of Time" Language for Inactive License Status
- 4.0 New Business
  - 4.1 Review of Applications for Licensure
    - 4.1.1 Bruce Kimball (NHA by Reciprocity)
  - 4.2 Review of AIT Progress Reports
    - 4.2.1 Thomas C. Shea, Jr. (3<sup>rd</sup> Qtr Report)
    - 4.2.2 Heather Lynch James (1<sup>st</sup> Qtr Report)
    - 4.2.3 Carlene Paulette (1<sup>st</sup> Qtr Report)\*
  - 4.3 Review of AIT Status Reports
    - 4.3.1 Rawlda Trapp – Review of discontinuation of training program request
  - 4.4 Review of AIT Summary Report – Ms. Stephens
  - 4.5 Review of Continuing Education Approval Requests
    - 4.5.1 Cardinal Health  
"Myths and Facts About Generic Drugs/Monoclonal Antibodies and other Specializ", - Dover, DE 2/28/13  
Requesting 2.75 CEUs
    - 4.5.2 Delaware Health Care Facilities Association  
"DHCFA LTC Update Conference", - Dover, DE 6/27/13  
Requesting 5.50 CEUs
    - 4.5.3 Division of Public Health  
"Quality Improvement Facilitator Train-The-Trainer Course",

8/6/12, 8/7/12, 9/17/12 & 9/18/12

Requesting 24 CEUs

4.5.4 The Mary Campbell Center, Wilmington, DE  
“*Communication in the Workplace*”, 5/14/13 & 5/16/13,  
Requesting 1.0 CEUs

4.5.5 National Coalition of Activity Professionals  
“*Coalition of Activity professional Regional Conference (Northeast Region)*”  
Milton, DE 6/25/13  
Requesting 6.0 CEUs

5.0 Review of Applicants for Re-examination Test

5.1 Laura Kasal

6.0 Complaint Assignment and Updates

6.1 29-01-12 (Salitsky) — Forwarded to Attorney General’s Office

7.0 Discipline & Compliance Updates – none

8.0 Other Business before the Board (for discussion only)

9.0 Public Comment

10.0 Next Meeting – July 9, 2013, 1:00 p.m. 861 Silver Lake Boulevard, Cannon Building, Conference Room B, Dover, Delaware

11.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body’s meeting.

**BOARD MEMBERS: PLEASE CONTACT THE BOARD OFFICE IMMEDIATELY AT 302-744-4500 IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**